As we start another school year, one can’t help but reflect on all the great accomplishments of FS through the summer. Campus was in a state of upheaval from numerous construction projects and FS people were working on every front. Deep cleaning of buildings during summer months, working on projects in various spaces, critical systems testing during building down times, and coordinating outages for major work are all examples of how we spend our summer at KU.

It is hard to believe we are already back in the welcome routine of the school year, with the hustle and bustle of the students going to classes, and the many work requests needed to keep the residence halls in good shape, and the academic buildings and labs clean and in good operating condition for students, faculty, researchers, and all of our customers on campus. FS is truly everywhere on campus, making a positive impact in everything we do for customers.

Here are some updates on current projects and items of interest:

- We streamlined a handful of staff FTE’s to save additional funds in a tight budget environment, and moved some technicians into our Zones to fully staff them. It is always critical to our success to be able to communicate and share resources across Zone and Central Shop lines and work together to resolve problems for our customers and KU.
- We have approval and are moving forward with our Maximo reset project. We will remove customizations, improve reliability and standardize procedures, training and configuration management for our Maximo system. We will also integrate our systems where possible. This long term project starts with CFI consultants in late September.
- Our use of EZ Max Mobile on our handheld devices is a best practice among peer universities and is working well – KU & FS are leading the way in mobile technology!
- All of our existing, previously unaccounted for inventory from the Shops and Zones has been entered in Maximo, and we have reduced our total inventory levels by $154K.
- One example of reduced inventory is excess R-12 Refrigerant. FS collected $140K from a surplus sale of refrigerant – making money and eliminating unused inventory – great!
- FS now has a Grainger rep working in our storeroom 4 days a week to better manage our inventory and streamline ordering and delivery of parts and cleaning supplies. We also have a vending machine for card swipe delivery and tracking of special tools.
- We have continued our emphasis on safety and training; completing our third round of safety training for all FS staff members. NEVER IGNORE A HAZARD!
- FS has compiled a year-end report to highlight our accomplishments as part of the Campus Operations Department – your achievements are impressive in the past year.

We do a great job because we have great people that are dedicated to KU and our mission. THANK YOU for your hard work every day here at KU!

Jay Phillips, P.E., Director

My guiding principles for Facilities Services are:

SAFETY FIRST – QUALITY ALWAYS – TEAMWORK - INTEGRITY
**KU History - The Seal**

KU’s first chancellor, Rev. R.W. Oliver, chose the seal in 1866. It was redesigned by Elden Tefft, professor emeritus of art, for the university’s centennial. It pictures Moses kneeling in awe before a bush engulfed in flames. The translation of the Latin inscription on the seal is “I will see this great vision in which the bush does not burn.”

The story of Moses’ vision is from the third chapter of Exodus, in the Bible. Fire symbolizes knowledge in many stories and myths. Moses is thought to represent the humble attitude of the scholar who recognizes the unquenchable nature of the pursuit of truth and knowledge.

---

**EAC—Employee Advisory Council**

The EAC has thus nominated ten Employee of the Months and receive and answered over three hundred questions and suggestions. These have led to changes in safety, lighting and leadership concerns. Your questions/concerns do matter!

Boxes are checked for suggestions the day before the meeting.

The council also announced it has the EAC suggestion boxes hung at the following locations:
- FS Main foyer
- Store Room by water fountain
- Garage
- KS Union 4th Floor Entrance
- Oliver Hall basement by time collection
- McCollum Hall Zone 2&3 break room area
- Burge Union 1st floor by time collection

Add your suggestion to the box and see changes made! Only YOU can make the difference!

---

**Safety Steve’s Fired Up About Safety!**

October is fire safety and prevention month, and is a month in which many seasonal changes occur. Not only does the weather get drastically colder in some regions of the country, but the sun also sets at an earlier time, posing safety hazards as it gets dark. It is important to take steps and precautions throughout the month of October to ensure that you and your family are safe.

Fire

October is fire safety awareness month, which you can use to better prepare your home in the event of a fire. Teach your children what to do if the house is on fire, such as the stop, drop and roll technique. Create a safety plan for your family and have multiple evacuation plans ready. This is also a good time to have anti-fire features added to your home; install fireproof shingles and a fire extinguisher and purchase fireproof safes to store your valuable belongings.

Halloween

Halloween occurs on the 31st of October, and can be a potentially dangerous holiday for children. To address safety concerns for the holiday, make sure that your children have a portable light source to carry while trick-or-treating, such as miniature lanterns, flashlights or glow sticks. These will make it easier for your children to see and be seen. You may also decide to add reflective tape to your children’s costumes to make it easier for passing cars to see them. Make sure that your children’s costumes are not long enough for them to trip over, and that the costumes are warm enough to be worn outdoors if the night is cold. Check all of the candy your children receive while trick-or-treating. Throw away any candy that has been opened or punctured.

Darkness

With the days becoming shorter during October, it is important to address safety concerns involving your children playing outside. You may need to establish an earlier curfew to prevent your children from playing outside once it gets dark. You may also consider installing motion-activated lights on your driveway to conserve energy and make it easy for pedestrians to see when approaching your home.

Remember, never ignore a hazard!

---

**You only live once, but if you do it right, once is enough.**

-Mae West

---

**NEXT MEETING:**
November 12, 2014 8 a.m.
Courtside Room, Burge Union

Please send your primary representative from your shop/zone. If your primary is unavailable, please send your alternate.

---

Are you interested in serving on the EAC council? Next meeting will hold elections!
You have probably noticed the new combination trash and recycling containers recently installed along Jayhawk Boulevard. These new containers will increase outdoor recycling locations along the Boulevard and surrounding areas from 8 to 50, and aligns with our Campus Sustainability Plan goal of having at least 1 recycling bin for every trash can on campus. The effort to replace the aging stone aggregate barrels with a new campus standard, resulting in improved aesthetics and greater opportunities for recycling on campus, is a collaboration between Facilities Services, Design & Construction Management, and the Center for Sustainability. With thanks to the Special Services staff for removing the old bins and placing the new.

ADA Compliancy

There is a new office at KU called the Office of Accessibility and ADA Education. The director, Jamie Lloyd Simpson, handles accommodations for employees who have medical conditions and need slight modifications to their duties because of their disability. Jamie works with Monita Ireland, Project Manager and Accessibility Specialist in DCM. If you have questions about compliance with installation of ADA components, Monita can be reached at 785-864-3286 or mireland@ku.edu. Ms. Simpson can be reached by Email Lloyd@ku.edu, Phone (785)864-3650 or in person 1246 W. Campus Road, Room 115.

Welcome: Dennis Madere & David Alvarez

I entered the Local 763 Apprenticeship in 1996 where I completed the 5 year program while gaining my licenses in Backflow testing, Medical gas installation, and a Master’s license in Plumb-}

ing. In the 17 years in the Union I’ve worked for 2 local based Contractors, Chaney Inc. and PI Group, where we worked on commercial plumbing projects. I’ve worked on campus numerous times with the contractors and now I’ve been with KU full time for a couple of months. I spend my spare time either camping or following grandkids in their adventures.

I began my electrical career by attending Pitt State Vo-Tech 78-80. I have worked for manufacturing facilities, electrical contractors and have had my own business. I live here in Lawrence and have been in Douglas county all my life. The men here in the medium voltage- instrumentation shop have been a great help and very patient as I begin my career here at KU. I am finding the more familiar I am with my duties the more there is to do. KU is a big place with big challenges and I always look forward to the new day. I am married and have 6 kids and 2 grandchildren. I like working outside, cooking and taking day trips to area festivals and flea markets. Everybody I have met here has been very kind and helpful and that is greatly appreciated. See you on campus, Rock Chalk!
Hi Laura (Sellers),
I want to pass on some huge kudos to your moving crew for the work they did for me today. I had a typed list that was ¾ of a page long of things we needed moved around and they did it all in one hour and 15 minutes. They really paid attention to what I needed moved and where and were absolutely great about it! As always, I am highly impressed and wanted to make sure that you know how much I appreciate their hard work. They always do a great job for us. I bought them ice water and cookies to show a little appreciation but I really wanted to pass the kudos on by phone and email also. Please thank them all again from the Psychology department and from me personally.

Thank you! Cindy Sexton, Department of Psychology

“Geographical” Passwords Tip
How many passwords do you enter a day? How many different ones to you have to remember? Requirements for passwords are getting to be more and more demanding. KU and Maximo requires you have a capital letter, a number, a symbol, and a total of 6 characters. These can get difficult to remember and slow to enter. Next time you need to change your password, try a ‘geographical’ password. This is a password based on the location of the characters on a keyboard. Here’s some examples:

- Wer234$ - ‘234’ is just above ‘Wer’ on the keyboard and ‘$’ is shift+4.
- Qwe123# - same idea
- Oiu987€
- Poi900)
- ...and so on.

These may look complicated, but you’ll remember them after typing them in 2-3 times. They also can be much faster than a typical password.

Using a device? Make sure the symbol you use is on the same page as the numbers so you don’t have to toggle to the next set of symbols. Put your symbol and number together so you don’t have to toggle between letters and numbers more than once. Example: Ghj678$ - ‘$’ is just below 8 on the numbers page (iOS devices).

Hope this helps. Enjoy!

EAC Employee of the Month September: Riley Childers
Riley is always the first one at work and always there very early. Once he’s there he’s already working checking the Johnson Controls on the buildings. He has over 350 heat pumps and hundreds of window units to keep running and he does an amazing job. Riley always does the job right and goes out of his way to assist in the GSP heat pump problem diagnosis. He is always willing to put in OT when necessary. Riley is always a team player as he is always willing to help other with a helping hand or knowledge. Riley is the sole HVAC tech in zone 6 and has grown into the large shoes required for the job. What he doesn’t know he learns. We are very happy to have Riley with us.
Surplus:
I am emailing to send KUDOS to Sam and Josh at the Surplus Warehouse. I am outfitting several new faculty and post-docs basically from the ground up and have made several trips to the Surplus Warehouse for desks, chairs, bookshelves, Herman Miller setups, filing cabinets, pedestals, and meeting tables. I may show up with the Chair of the department or faculty with children in tow at any time.
Sam and Josh are always friendly and welcoming and work with us for hours sometimes, with much grace and humor. The Psychology department really appreciates their hard work and willingness to make us happy and get our faculty prepared to start their careers here.
Thank you, Cindy Sexton, Department of Psychology

EAC Employee of the Month July:
Bob Baldwin
Bob’s positive attitude allows him to get the job done with minimal complications. He has a can do, will do attitude that ensures he gets his tasks done, as well as help his fellow guys. Bob understands great customer service and often receives accolades from appreciative customers who tout his professional and positive attitude. Bob takes his job seriously as he understands the importance that electricity plays in the research and functions of this busy university. When a leadership role for the electric shop was needed on short notice, and while Bob didn’t want the job permanently, he stepped up to fill those shoes and filled them with admirable skills and quality leadership. Bob is great with communication. Complaints are never seen where Bob is since he strives to work together to make this a great place for everyone.

Westar Solar Project
Westar approved KU’s application to install 10KW of solar power on top of M2SEC. DCM is proceeding with having the equipment installed. Final details of equipment layout are being worked out.

Parking Garage Lighting
Utility bills for the Parking Garages have been analyzed for the January through June of FY2014. Total energy savings were $14,000.

Energy Metering
Metering for the following buildings were installed on July 26th. All but one meter is communicating on the Schneider Power Monitoring Expert System.
- Parker Hall
- McCollum Lab
- Higuchi Hall
- Moore Hall
- Smisson Lab
- Simons Lab
- Higuchi Pharm Chem Lab
- Foley Hall

Sub-metering of chiller plants in Spencer Art and Spencer Library was completed on August 16th. Work is being done to get those meter communicating.
Sub-metering of Blake Hall’s chilled water plant still needs to be done. We are still waiting on LAN connections for other meters on campus.

Occupancy Sensors
Occupancy sensors for Watson Library will be installed the 1st half of September. Additional areas will be considered after this area is tested.

ESP Contract Ended
The contract that KU had with ESP ended on July 1st of this year. Since that time the Energy Office has taken over the responsibility of scheduling the heating ventilation and air conditioning (HVAC) of University Buildings.

Energy Benchmarking
Utility information for Housing buildings is being added to the EnergyCAP utility bill management system. These are utilities that are paid by Housing but have not been tracked in our system. Adding this information will allow for better utility analysis of these buildings and being able to tell which are excessive energy users.

FS:
Thanks. As usual you all at FS are the most cooperative office I’ve experienced in my 30+ years here. And I mean that.
-Frank Barthell, Marketing & Communications

Retirement: Chris Romero
Chris Romero has been with KU for 35 years. His service and dedication to the university and its mission is greatly appreciated and applauded. We wish Chris the best in his future endeavors.

Ener-G,y G as in George!

No person will make a great business who wants to do it all himself or get all the credit.
-Andrew Carnegie
Maximo Reset

On 9.29.14 we will start a major project to reset our IBM Maximo service management software. There has been a lot of talk and a lot of questions about what exactly that means to KU and FS. This is a huge project and I couldn’t possibly get to any details here, so I’ll try to make it quick.

Sometime in the mid ’00’s, the operating software KUFO was using was purchased by IBM. IBM then converted KU to their system, Maximo. In an effort to keep things running smoothly during the transition, Maximo was designed by KU to look and feel very similar to the original software. Over the years, more fields were added to the software to account for more business functions and processes. Adding fields means adding to the database a new ‘columns’ of data that interacts with other data. In many cases, these additions were redundant to parts of Maximo that were already there. These ‘customizations’ over the years have tunneled our use of Maximo into a very restrictive set of rules to follow so things don’t ‘break’ when used incorrectly. On top of that, these customizations have caused the system to slow down and get ‘hung up’ on processes that are no longer fixable or even findable. We’ve worked very hard over the past year to unlock many of these processes and even get certain critical functions working correctly (PM’s for example). But it is not far enough. What is really needed is to extract critical data and move it to a brand new re-installation of the system. It sounds easy enough, but deciding what is ‘critical’ is not easy. Deciding exactly what our business processes will be is not easy. Training users in what may look like an entirely new system and a new way of doing things - is not easy. We will need your help. I can guarantee that almost everyone reading this Foghorn will be affected in some way by this project. We don’t always recognize it, but this system ‘runs’ the day to day operations in our organization. It touches purchasing, inventory, customers, labor, spaces, equipment, time …did I leave anything out? It helps drive our business decisions so we can do things better, faster and more efficient.

I’m very excited about this project and am looking forward to the results. If the results are half of what I expect, it will be a major victory for KU and FS. I’m honored to be a part of it. – Shawn Harding

September University Employee of the Month:
Ron Allen

Ron Allen is the go to guy. He’s not only got the knowledge but he’s got that welcoming grin that ensures a pleasant attitude and a willingness to work with those around him. If you mention the name “Ron Allen” chances are someone’s heard of him and he’s got good things to say about him. So it’s no “big” surprise that Ron was awarded the employee of the month by the University. Congratulations Ron!

Retirement: Ed Wittman

Ed Wittman has been with KU for 28 years. In this day and age it says a lot when someone stays at the same job for the majority of their career. We have enjoyed having Ed with us and appreciate all he has done for us. We wish him the best in his future plans.

Russ & Jeff from Zone 4:

I walked into the lab on Tuesday and the FO guys were looking for me because they did not want to disturb carts and cells in 4011A. That’s an example of considerate repairmen.

They finally got the right parts and fixed the ventilation yesterday. I walked in today and the room was, for the first time in years, the right temperature and had good circulation.

So please pass on to FO administration that the men were courteous, considerate, and did a fine job. And thanks.

Kandi White & Bill Denter

Zone 5:

I just wanted to pass along a thank you to the person that cleans our office (300 Strong) in the evenings. We noticed a large stain on one of the seats in our waiting area a couple days ago and were pondering how we were going to get rid of it and I came in this morning and noticed it was gone! Thanks for going above and beyond!

Theresa Pudenz, Assistant to the Associate Vice Provost

Hello Friends, KUDOS!!

I want to give you all a special shout out to a great opening! This summer has had its issues, and with summer conferences and contractors, you and your staff are amazing! There were many challenges with Tower B, Stephenson Pearson and Sellards, and of course the custodial staff made everything fall into place. I am truly grateful for your hard work, smiles and good attitude!

Thank you, Thank you, THANK YOU!

Lisa Lynn Stratton
Custodial Coordinator for Guest Services
The University Of Kansas, Student Housing
Dear Laura and Sean,

Please see the email below from our new tenant that your crew helped move into the BTBC yesterday. Your team is fantastic to work with and we appreciate everything that you do to help us at the BTBC. Keep up the great leadership.

Kind regards,
Kerri Johnson | Office Manager
Bioscience & Technology Business Center, Inc.

---

August University Employee of the Month:
Larry Higgins

A big congratulations goes out to Larry Higgins for receiving the University of Kansas campus wide recognition award! It’s great to see so many of our folks being recognized by the university and we are proud to have them with us! Larry deserves this award for all of his hard work and great attitude. Thank you Larry for all the hard work you do!

Brian Bailey, Steam Shop

---

Owen,

I wanted to thank you for your quick response to the chiller issues at Hashinger hall. Keeping the existing chiller operating as well as possible after multiple manual restarts, and working with JCI and myself to expedite a temporary chiller allowed us to provide air conditioning for the campers and staff. I doubt that many of them even knew we were having issues. I am hopeful the rest of the repair work will go as smoothly as this first part and get us through till winter. Great job!

Sincerely,
Doug Carter
Associate Director for Operations
Kansas University Student Housing

---

Zone 4:
Thank you to you and your guys Sam the plumber and I didn’t get the name of the AC guy that fixed the ice machine in the power plant THANK YOU and job well done and if you or your guys ever need ice you know where to go
Brian Bailey, Steam Shop

---

Storeroom:
Kudos & Thank you for stocking faucet parts!
-Sam Gunther
Zone 4

---

Zone 2 & 6:
A big “Thank You!” to you and Gerry and both your teams for the great preparation and the response on issues and concerns as they arose. From the summer work and end-of-summer turns to the Opening prep, the coordination, collaboration and hard work is much appreciated!

Diana Robertson

---

Zone 5:
THANK YOU for emptying my trash last night and doing our floors. My office has not looked this good in a LONG time. I just want you to know that I GREATLY APPRECIATE the person who is responsible for this and I want them to know it. Have a great weekend.

Edith Bond,
College of Liberal Arts & Sciences

---

Zone 2, Jessica:
Please let your crew know that I truly appreciate their hard work and planning to get our rooms turned over in such a short time for our incoming residents. I appreciate all their efforts to make the building look great!

Best,
Julie Popiel, Administrative Associate
Ellsworth Hall

---

Zone 4:
Thank you to you and your guys Sam the plumber and I didn’t get the name of the AC guy that fixed the ice machine in the power plant THANK YOU and job well done and if you or your guys ever need ice you know where to go
Brian Bailey, Steam Shop

---

Keep Giving Them the Pickle!